

Fireplace Planning Packet

A quick fillable guide for your showroom appointment

Couples retreat



Complete what you can, save this PDF, and email it back to quotes@hugyourhome.com with your project photos. This keeps the process simple while giving our design team the basics needed to prepare for your appointment.

1. Contact Information

Name

Phone

Email

Best time to contact me

Address

2. Project Snapshot

Project type

- ☐ New fireplace installation ☐ Remodel / reface existing
- ☐ Insert or appliance retrofit ☐ Not sure

Fireplace type

- ☐ Wood-burning ☐ Gas — vented ☐ Gas — vent-free
- ☐ Electric ☐ Not sure

Main purpose

- ☐ Heat ☐ Ambiance
- ☐ Both equally ☐ Not sure

3. How You Want to Use the Space

- | | |
|--|---|
| ☐ Everyday ambiance | ☐ Cozy family nights |
| ☐ Primary heat source | ☐ Supplemental heat |
| ☐ Entertaining guests | ☐ Holiday gatherings |
| ☐ Home resale value | ☐ Low maintenance |

Main goal for this project:

4. Design + Style

- | | |
|--|---|
| ☐ Traditional | ☐ Rustic |
| ☐ Transitional | ☐ Contemporary |
| ☐ Coastal / light | ☐ Warm wood tones |
| ☐ Cool tones | ☐ Need help deciding |

5. Finish Work + Budget

- | | |
|---|--|
| ☐ Stone | ☐ Tile |
| ☐ Granite / quartz | ☐ Wood mantel |
| ☐ Brick | ☐ Built-in shelving |
| ☐ Paint / drywall only | ☐ Not sure |

Comfortable investment range

- | | |
|--|---|
| ☐ \$1,500 - \$3,999 | ☐ \$4,000 - \$7,999 |
| ☐ \$8,000 - \$14,999 | ☐ \$15,000+ |
| ☐ Need guidance | |



1. Fireplace up close



2. Fireplace wall Standing Back



3. Fireplace Damper, looking up the chimney



4. Above roofline portion of the chimney, as seen from ground level

6. Existing Space + Utilities

- | | |
|--|---|
| ☐ Existing fireplace / insert | ☐ Mantel or surround to keep |
| ☐ Structure to remove | ☐ Chimney / flue present |
| ☐ Attic space above/behind | ☐ Bedroom above/behind |
| ☐ On an exterior wall | ☐ HOA / association approval |

Fuel / gas type

- | | | |
|--|------------------------------------|------------------------------------|
| ☐ Natural gas | ☐ Propane tank | ☐ Propane line |
| ☐ Wood only (no gas) | ☐ Not sure | |

Utilities nearby

- | | |
|---|---|
| ☐ Gas | ☐ Dedicated electric |
| ☐ Chimney access | ☐ Not sure |

7. Approximate Measurements

Opening Height (A)

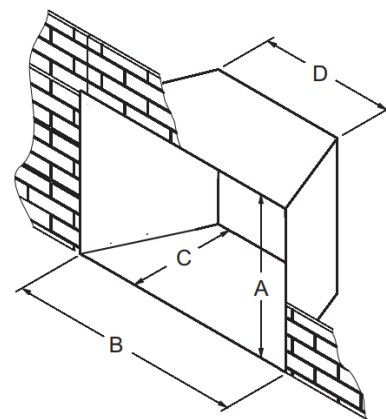
Firebox Depth (C)

Opening Width (B)

Back Width (D)

Wall height, floor to ceiling

Wall width, left to right



Desired timeline

Chimney / flue inspection notes



Photos are the fastest way to help us understand your project without a paid onsite consultation. Please email this completed PDF and photos to quotes@hugyourhome.com. Suggested subject line: Last Name, First Name - Address - Fireplace Packet.

8. Photo Checklist

- | | |
|---|---|
| ☐ Fireplace up close | ☐ Fireplace wall (actual or desired) |
| ☐ Damper, looking up the chimney | ☐ Chimney above the roofline |
| ☐ Existing mantel or surround | ☐ Model number / data plate |
| ☐ Attic or bedroom space behind wall | ☐ Inspiration photos |

9. Questions + Special Requests

Anything you want included, avoided, matched, or discussed:

Questions for your showroom appointment:

Bring or send via email to quotes@hugyourhome.com if available:

Completed packet | Photos | Blueprints/patio plan | Inspiration photos | HOA rules



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